

Review Area	Title	Lead Member	Progress Update	Report back to OSCOM
Economy	A Competitive Local Economy	Councillor Hamilton	As part of phase 2 of the review consideration will be given to the schemes we already provide to support business projects and initiatives in the community. All members are asked to provide information about schemes that work well in other areas that could be considered.	Review Completed
Environment	Members Role in Planning (part 2)	Councillor Tilling	The key issues raised will be picked up by the two newly established OSCOM Planning Panels.	Review Completed
Environment	Animal Welfare pilot project	Councillor Tilling	Borough Council led workshops being held in September for Parish Councils to promote the approach developed by Councillor Tilling and endorsed by OSCOM.	Review Completed
Housing	Affordable Housing update briefing note	Councillor Page	Matter only recently reviewed at OSCOM meeting in April 2015	Update given on 16 March 2016

Panel	Lead Member	Progress Update	Report back to OSCOM
Community Safety Panel	Councillor Baverstock	Phase 1 complete Phase 2 final report in July	3 August 2016
Planning Advisory, Process and Planning Control Panel	Councillor Adams-King	Report on PAP and PCC	12 October 2016
Public Involvement Panel	Councillor Drew	Meeting to be arranged	24 January 2016

Item	Meeting Date	Officer Owner	Recommendation	Estimated Progress	Progress Update
OSCOM Corporate Priority Review (2011-15): A Competitive Local Economy	2 December 2015	David Gleave	<p>Recommended to Cabinet:</p> <ol style="list-style-type: none"> 1. To consider the inclusion of the ideas derived through the OSCOM review, including those raised at the round table discussion and additional forms of Member Communications, and that these ideas are taken forward through the formulation of the economic development strategy. 2. To work closer with schools and employers. 3. To review the training fund to achieve a more sustainable way of funding apprentices. 4. To review the Business Incentive Fund budget and the amount of individual grants. 	50%	<p>Reported to Cabinet on 16 December 2015</p> <p>Development of Strategy now underway. Final Strategy expected to be submitted to Cabinet in November 2016.</p> <ol style="list-style-type: none"> 1. OSCOM Members' comments are being incorporated within a draft Test Valley Economic Development Strategy. A new strategy will be considered by OMT in the near future en route to Cabinet, possibly by the end of the year. 2. To work closer with schools and employers. David Gleave has been working with businesses and schools and, for example, encouraged a number of employers to attend the recent joint Careers Day, involving all 3 Andover Secondary Schools at JHS – which TVBC also attended as a local employer. He would like Harrow Way Community School to hold a similar event, but for parents rather than students, next February. He is also supporting the schools with their promotional magazine which is being distributed across Andover, called The Edge. 3. To review the training fund to achieve a more sustainable way of funding apprentices Cabinet recently approved the Council becoming a National Skills Academy under the Construction Industry Training Board's Client Based Approach. This means that, once accepted by the CITB, the Council can use Section 106 Agreements to require applicants for major residential schemes to provide an employment and skills plan listing the various training obligations defined in the CITB scheme. This will formalise current practice under the national CITB format. 4. To review the Business Incentive Fund budget and the amount of individual grants. Cabinet reviewed the Business Incentive Grant in February 2016 and restored its original monetary value by increasing the grant from £500 to £750 whilst retaining the total number of grants payable per year.

2016/17 Budget Update	20 January 2016	Will Fullbrook	Recommended to Cabinet: That Cabinet be advised that the Panel were open minded with regards to the two proposals to increase the Council Tax on a Band D property subject to further information becoming available.	Reported to Cabinet on 10 February 2015 <u>Resolved:</u> That Cabinet be advised that the Panel were open minded with regards to the two proposals to increase the Council Tax on a Band D property subject to further information becoming available.
Councillor Role Definition	12 October 2016	Bill Lynds	Recommended to Cabinet: 1. That subject to the Member and Community Development Group considering the suggestions put forward by the Committee, the Councillor Role Definition for all Members be approved. 2. That all Councillors be sent a copy of the Councillor Role Definition for all Members, and that they be requested to read and sign the document. 3. That the Councillor Role Descriptions for all other areas be reviewed and updated where appropriate.	Reported to Cabinet on 2 November 2016 <u>Resolved:</u> 1. That subject to the Member and Community Development Group considering the suggestions put forward by the Overview and Scrutiny Committee, the Councillor Role Definition for all members be approved. 2. That all Councillors be requested to read and sign the document. 3. That the Councillor Role Descriptions for all other areas be reviewed and updated where appropriate.
Fees and Charges 2017-18	12 October 2016	Will Fullbrook	<u>Recommended:</u> That the proposed fees and charges for 2017/18, as set out in the annexes to the report, be reviewed and endorsed.	Reported to Cabinet on 2 November 2016 <u>Resolved:</u> That the proposed fees and charges for 2017/18, as set out in the annexes to the report, be reviewed and endorsed.
Plans and Planning Process Panel	12 October 2016	Councillor Adams-King	<u>Recommended:</u> That the following recommendations of the Plans and Planning Process Panel be approved for consideration by Cabinet: In relation to the Plans Panel it is recommended that	Reported to Cabinet on 2 November 2016 <u>Resolved:</u> That Overview and Scrutiny Committee's recommendations be noted as a response issued in due course.

			<ol style="list-style-type: none"> 1. The Plans Panel, which is currently responsible for advising on the development of the Local Plan, should become a formal panel of the Council. 2. The composition of the new Plans Panel should be calculated using a political balance formula that reflects the overall make-up of the Council and take into account geographical representation. 3. The Plans Panel does not have any delegated authority and is advisory in nature. As a result and as it is likely to be dealing, in the main, with confidential policy development matters it proposed that it is not open to the public to attend. 4. Meetings of the new Plans Panel will be open to any member who wishes to attend. 5. Meetings should feature on the corporate calendar and agendas and notes (marked CONFIDENTIAL) should be circulated to all members. <p>In relation to the Area Committees it is recommended that:</p> <ol style="list-style-type: none"> 6. An alteration to the Scheme of Delegation such that where a minor application is contrary to policy this is only brought to the Area Committee when there has been objection or adverse comment from a consultee or third party. 		
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					<p>Reported to Cabinet on 21 December 2016</p> <p><u>Resolved:</u></p> <p>1. That the Planning Advisory Panel should retain its current name and responsibility for advising on the development of planning policy documents; it should be recognised as an advisory panel of the Council.</p> <p>2. As Cabinet's changes to the membership and style of the Planning Advisory Panel had yet to be implemented OSCOM's recommendation 2 was noted at this point; a review of the new arrangements would be undertaken once they have been in place for a year.</p>

				<p>3. That the Planning Advisory Panel did not have any delegated authority and was advisory in nature. Accordingly, it was not open to the public; this was currently the position and Cabinet endorsed OSCOM's views that no change was necessary.</p> <p>4. That OSCOM's Recommendation 4 as set out in the report, be endorsed.</p> <p>5. That OSCOM's Recommendation 5, as set out in the report, be approved.</p> <p>6. That the spirit of OSCOM's Recommendation 6 be endorsed but as "minor" could be difficult to define the Council's previous decision in this regard, be supported.</p> <p>7. That the proposal contained in OSCOM's Recommendation 10, as previously supported by Portfolio Holders, be endorsed.</p> <p><u>Resolved and recommended to Council:</u></p> <p>8. That Cabinet recommends to Council that the Local Code for Officers and Councillors Dealing with Planning Matters be amended to be consistent with the position described in both the Officers' Code of Conduct and the Member and Officer Interests Protocol in respect of planning applications by Council Officers.</p> <p>9. That the proposal contained in OSCOM's Recommendation 8 be supported and recommended to Council for approval and the Scheme of Delegation be amended accordingly.</p> <p>10. That the proposal contained in OSCOM's Recommendation 9 be supported and recommended to Council for approval.</p>
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Medium Term Financial Strategy 2017-20	7 December 2016	Councillor I Jeffrey	<u>Recommended:</u> That the strategy be approved.	Reported to Cabinet on 21 December 2016 <u>Resolved:</u> That the support and comments of Overview and Scrutiny Committee be noted.
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